

Global Travel Retail Magazine is hiring!



The team is looking to expand with the addition of a part-time freelance editorial assistant. An ideal candidate will be available two hours daily Monday-Friday. Pay is \$15.50-\$18.00 hourly, invoiced monthly. The selected candidate will work closely with Managing Editor Jane Hobson.

About the magazine:

Global Travel Retail Magazine is the leading voice for the global travel retail and duty free industries, covering a wide variety of sectors within these categories. The full color, glossy publications are published eight times annually and are offered in both print and digital editions.

Time requirement:

- 10 hours per week

Duties:

- Rewriting press releases for daily web content, written in *GTRM* style
- Sharing published stories to socials
- Arranging one weekly e-newsletters
- Publishing magazine features online & social media

Expectations:

- Can work independently, is a self-starter
- Able to ask for help when needed

- Prepared for a steep learning curve

If interested, please send a resume and a short cover letter detailing your interest in the role to jane@gtrmag.com